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MINUTES

MEDICAL STAFF CAREER SERVICE BOARD MEETING

Wednesday, 29 May 1957

Present: AC/MS - Chairman
C/TSD - Voting Member
C/ASD - Executive Secretary
Secretary to C/MS - Recording Secretary . .

25X1A9a

1. Minutes of Previous Meeting

The Minutes of the Medical Staff Career Service Board Meeting of 8 May 1957 were approved by the Members without comment.

2. Assignment

The Executive Secretary reviewed a request from [redacted] for replacement of the Secretary-Stenographer assigned to the [redacted] by 20 August 1957. All personnel of the Medical Staff eligible for this assignment were queried by the Personnel Officer and the following two individuals have expressed interest:

25X1A9a [redacted] GS-5, Clerk-Stenographer
[redacted] GS-5, Secretary-Stenographer

25X1A9a [redacted] verbally expressed interest, while [redacted] has applied for the position in writing. [redacted] as the replacement designee for [redacted]
25X1A9a [redacted], reviewed the files of these two applicants and named Miss [redacted] his choice for the position. The Executive Secretary also reviewed a request from [redacted] dated 7 May 1957 for permission to seek employment outside the Medical Staff. In view of this evidence, 25X1A9a [redacted] was invited into the Meeting to express her views with regard to accepting the position under consideration. She stated she would not be interested in overseas assignment at this time but might possibly wish consideration for a similar assignment in approximately one year. Miss 25X1A9a [redacted] also stated she would not consider the position of Secretary to the Special Support Staff, which position would be vacated in the event 25X1A9a [redacted] were assigned to the [redacted] unless the position is 25X1A6a upgraded. 25X1A9a [redacted] was then excused from the Meeting.

On the basis of this testimony, [redacted] was approved for assignment to the [redacted] Recruitment for a replacement will begin immediately although it is anticipated a replacement will not be available until the latter part of June.

3. Review of Fitness Report

The Executive Secretary briefly reviewed a Fitness Report on [redacted] GS-15, Medical Officer (Psychiatrist), which was completed

25X1A9a [redacted] GS-15, Medical Officer (Psychiatrist), which was completed

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25X1A6a by C/PD and reviewed by AC/MS. AC/MS appended a memorandum to this Report taking exception to C/PD's recommendation for additional operational training for [REDACTED] in view of his stated intention to resign from the Agency in the near future.

4. Competitive Promotion - CIA Regulation 20-580

25X1A6a Reference was again made to the memorandum for C/MS from C/ASD, dated 18 April 1957, entitled "Competitive Promotions". AC/MS named [REDACTED] 25X1A6a as a substitute for [REDACTED] on the Competitive Promotion Panel during the latter's absence and asked that the Panel meet to consider the rating of GS-11s. The Panel was requested to consider a system which would be applicable for future ratings of Medical Staff personnel. AC/MS further requested that the Panel submit its rating of GS-11s to the Career Service Board at its Meeting on 5 June 1957 and its rating of GS-9s at the following Meeting.

5. Promotions

25X1A6a a. [REDACTED] GS-11, Medical Service Officer. The Executive Secretary reviewed a request from C/PCD for promotion of [REDACTED] From 25X1A6a GS-11 to GS-12. The Executive Secretary recommended action on this request be deferred until the results of the competitive evaluation of all GS-11s are determined. The Members concurred in this recommendation.

25X1A6a b. [REDACTED] GS-9, Instructor (Medical Technical Fields). The Executive Secretary reviewed a request from C/PCD for promotion of 25X1A6a [REDACTED] from GS-9 to GS-11. It was noted that in order to accomplish this promotion certain internal transfers would have to be effected. The Board voted to defer consideration of this promotion until the competitive ratings of GS-9s and GS-11s are completed.

MS/mam

Distribution:

- Orig - C/MS
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